

Bel Forest manor Architectural Review Committee Submittal

Instructions: Please complete this form and return with a copy of your alteration proposal drawing with dimensions.

Please deliver this request to Bel Forest Manor
c/o Ameri-Tech Community Management, Inc.
24701 US Highway 19 North, Suite 102
Clearwater, FL 33763
Ph (727) 726-8000 / Fax (727) 723-1101

APPLICATION FOR ALTERATIONS, INSTALLATIONS & LANDSCAPING CHANGES

Date: _____, 20 _____

Unit Owner Name(s): _____

Address: _____

Daytime Phone #: _____ **Evening Phone #:** _____

DESCRIBE IN DETAIL THE TYPE OF ALTERATION AND MATERIALS YOU PROPOSE TO USE ON A SEPARATE SHEET.

An application requesting approval of any alteration which affects or modifies the existing exterior walls or exterior appearance of the building, and therefore in the common element, MUST BE ACCOMPANIED BY A DETAILED DRAWING INDICATING LOCATION, SIZE AND TYPE OF CONSTRUCTION AND OR OTHER PERTINENT INFORMATION.

Include a site plan drawing and a description of materials to be used including any landscaping changes if they are a part of this proposal.

If approval is granted, it is not to be construed to cover approval of any governing codes or requirements. A building permit will be required on most property alterations or improvements. The owner is responsible for compliance with all code and permitting requirements.

As a condition precedent to granting approval of any request for a change, alteration or addition to an existing basic structure, that the application, the heirs and assigns thereto, hereby assume sole responsibility for the repair, maintenance or replacement of any such change, alteration, or addition. It is understood and agreed that the ASSOCIATION, et al are not required to take any action to repair, replace or maintain any approved change, alteration or addition, or any damage resulting there from for any reason to the existing original structure, or any other property. THE OWNER ASSUMES ALL RESPONSIBILITY AND COST FOR ANY ADDITION OR CHANGE, AND ITS FUTURE UPKEEP. Also, the homeowner acknowledges that the Association and Management Company will be held harmless from any liability arising there from; and indemnify them for all losses, costs, expenses and attorney's fee(s) in connection with any such addition their home or surrounding area.

Owner's Signature: _____ **Date:** _____

Owner's Signature: _____ **Date:** _____

Please contact your A.R.C. OR Board of Directors if you have any questions regarding the completion of this form.